

Placement Name:	_____
Job Title:	_____
Host Employer Name:	_____
Starting Date:	_____
Supervisor Name:	_____
Induction Date:	_____

Tick all the topics that were covered in the Host Employers Site Specific Induction.

- The Organisation's Health and Safety Policies and Procedures.
- Details of the job – What to do, Where to do it, how to do it?
- Safe work methods to be followed and use of equipment.
- Potential hazards involved in the job and hazards control.
- Personal Protective Equipment – PPE.
- Supervision and Training.
- What you should do if you are injured at work.
- How to report incidents, injuries or unsafe work practices.
- First Aid.
- Emergency and Evacuation procedures.
- Safety Signage.

Others (please specify) _____

I have received and understood the induction as outlined above.	
Placement's Signature _____	Date _____
Host Employer's Signature _____	Date _____